

Data Protection Notice of Learning Guidance Service

Information in accordance with Art. 13 and 21 General Data Protection Regulation (GDPR)

Dear students,

we are pleased that you are interested in our Learning Guidance Service and are making use of it. With the following information, we would like to give you an overview of how we process your personal data and on your rights under data protection law.

Who is responsible for data processing?

Responsible person in the sense of data protection law is:

Studentenwerk Chemnitz-Zwickau
Thüringer Weg 3
09126 Chemnitz

You can find further information on Studentenwerk, details of authorised representatives of Studentenwerk, and further contact possibilities in the site notice of our webpage:

<https://www.swcz.de/en/site-notice/>

How can you reach our data protection officer?

Kevin Peter
Corinthstr. 19
04157 Leipzig
Email: datenschutz@swcz.de
Phone: +49 800 63003061 (free of charge)

We have appointed an external data protection officer for Studentenwerk. You can reach him by using the contact details on the right.

What kind of personal data do we process? And for what purposes?

We process personal data that we have received from you on your concern in the course of the counselling session/s.

Personal data includes in particular:

- address and contact details
- personal information
- personal circumstances
- financial circumstances.

The purpose of the processing is to provide advice on your matter. We use your data for this purpose only and in the event that you may have further questions for us at a later point in time. In order to improve the structure of counselling and for statistical purposes, data is also collected in anonymised form on the counselling sessions carried out. This includes in particular: name of the student's university, gender, consultation language, student category, duration of consultation, communication channel and counselling contents by category; if relevant: course of study, transfers from or to other points of contacts .

On what legal basis do we process your data?

The legal basis for the processing of personal data is the fulfilment of a contract or a pre-contractual measure defined in Art. 6 (1) lit. b GDPR. If we need to contact third parties upon your request, this processing takes place on the basis of your consent (Art. 6 para. 1 lit a GDPR).

To which recipients is the data passed on?

The data will only be passed on to internal recipients of Studentenwerk Chemnitz-Zwickau. No data will be transferred to third parties, in particular not to any other country, without your explicit consent.

How long do we save your data?

Data of students, who use our learning guidance service, will be deleted 4 years after counselling at the latest.

Where is the data processed?

Your data will be processed exclusively in the Federal Republic of Germany.

What rights do you have as a "data subject"?

You have the right to information (Art. 15 GDPR) about the personal data we process about you and your minor child/ren. In the case of a request for information that is not made in writing, we ask for your understanding that we may then require evidence from you that proves that you are the person you claim to be.

Furthermore, you have a right to demand correction (Art. 16 GDPR) or deletion (Art. 17 GDPR), or the right to restriction of processing of data (Art. 18 GDPR), insofar as you are entitled to this by law.

In addition, you have a right of objection (Art. 21 GDPR) against the processing within the framework of the legal requirements. The same applies to a right to data portability (Art. 20 GDPR).

Restrictions may apply to the right to information and the right to deletion in accordance with Sections 34 and 35 Federal Data Protection Act (BDSG).

You can revoke your consent to the processing of personal data at any time. This also applies to the revocation of declarations of consent given to us before the applicability of the General Data Protection Regulation, i.e. before 25 May 2018. Please note that the revocation only takes effect for the future. Processing that took place before the revocation is not affected.

Furthermore, there is a right of appeal to a competent data protection supervisory authority (Art. 77 GDPR in conjunction with § 19 Federal Data Protection Act). The supervisory authority responsible for us is: Saxon Data Protection Commissioner, Maternistraße 17, 01067 Dresden, phone: +49 351 85471 101, fax: +49 351 85471 109, email: post@sdtb.sachsen.de

Is there an obligation to provide data?

In the context of learning guidance service, you must provide those personal information that is necessary for the counselling. Without this data, we will generally not be able to advise you.

Information about your right to object according to Art. 21 GDPR

Individual right of objection

You have the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you, which is carried out on the basis of Article 6(1)(f) GDPR (data processing on the basis of a balance of interests); this also applies to profiling based on this provision within the meaning of Article 4 No. 4 GDPR. If you object, we will no longer process your personal data, unless we can demonstrate compelling legitimate grounds for the processing, which override your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.